

Process for Filing a Reconsideration for an Inpatient Hospital Readmission

Date: August 1, 2025



Reconsideration Request for Readmission Within Five (5) Calander Days of Discharge

Providers can submit a summary justification letter with supporting medical records if they believe that the second admission was NOT preventable

- The SUMMARY JUSTIFICATION LETTER shall outline sufficient evidence demonstrating that no additional interventions could have prevented the readmission
- Only specific medical records from both admissions (i.e. initial admission and readmission record) that substantiate the contents of the summary justification letter should be attached to the letter. For a scheduled, planned admission the members medical record and discharge summary must document and support the planned readmission.
 - Our expectation is that the rendering hospital will examine the records and provide only what is needed for a determination. **Incomplete submissions, lack of substantiating evidence or medical records not pertinent to the decision will result in denial with no further recourse for reconsideration.** These denials are not appealable.

Submission Process:

- The summary justification letter and appropriate clinical support can be sent to Blue Cross and Blue Shield of Vermont for review
 - Via secure email at paymentintegrityexternal@bcbsvt.com
 - Via fax at (866) 801-8823

Timeline:

- Providers must submit their request for reconsideration within 180 days from the date the claim was initially denied
- We have 30 days to pay or affirm the denial once the submission for reconsideration has been received
 - If the denial is upheld a letter will be sent to the submitter
 - If the denial is overturned, you will receive updated processing on a provider voucher